



Rutland Elementary School

620 Webster Road, Kelowna, British Columbia, V1X 4V5
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May 1, 2025

In late May each year, our staff meets to begin discussions regarding student placement for the next school year. We consider the following criteria when deciding how the classes should best be organized:

Educational Factors for Placement:

- learning styles and needs
- instructional groupings
- previous placement history
- class composition
- gender balance
- class size
- social groupings
- academic achievement
- parent recommendations
- behaviour concerns
- teacher and school-based team recommendations

We typically re-assess our class organization after the August registration period as we become aware of any enrolment changes that have taken place over the summer months. In the best interests of all students, please be aware that placements are TENTATIVE and that classroom assignments will not be posted or confirmed before school starts in September.

With respect to combined grade classes, please remember that combined classes are a fact of school life and are more the norm than the exception. Every classroom, straight or combined grade, can have a wide variety of needs and abilities. We are very confident that the students in all classes receive a full and rich program at their academic level.

If you have a specific placement request for your son/daughter, please complete the form on the second page **no later than Monday, May 26**. As you prepare your request, please keep in mind that only sound educational factors, as above, will be considered for classroom placement. We respectfully ask that parents avoid requests with specific teachers' or classmates' names as both students and teachers move schools and grade levels; rather, it is more helpful to understand the learning environment that you feel is best for your child. Your requests will be shared with your child's current teacher.

Due to many placement factors, as well as Ministry requirements, please understand that we cannot guarantee that we will be able to honour your request, but it will certainly be taken into consideration. Please use one of the following options:

1. We welcome parents to drop off a paper copy of their request using the form on the second page. Our front office is open Monday through Friday from 7:45am to 3:15pm.
2. If you are unable to print and drop off then please fill out the form electronically and email your request to the office at rle@sd23.bc.ca.
3. You are welcome to come get a form from the office as well.

We will send you a confirmation e-mail when we have received your request.

Thanks in advance.

Mark Watson & Rochelle Popoff
Principal Vice Principal

Placement Consideration Request

Educational Factors for Placement:

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- instructional groupings
- previous placement history
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Student's Name: _____ Current Teacher: _____

Placement Request:

Parent Name: _____ Phone #: _____

Signature: _____